



## **HAMILTON TOWNSHIP MUA**

6101 Thirteenth Street, Mays Landing NJ 08330

**REORGANIZATION / REGULAR MEETING – FEBRUARY 8, 2023 - 6:30 PM**

### **\* \* A G E N D A \* \* \***

1. Meeting Called to Order by Presiding Officer
2. Flag Salute
3. Open Public Meeting Statement
4. Oaths of Office
5. Roll Call
6. **REORGANIZATION**
  - A. Nomination of Chair  
Resolution Electing Chair
  - B. Nomination of Vice-Chair  
Resolution Electing Vice-Chair
  - C. Nomination of Treasurer  
Resolution Electing Treasurer
  - D. Nomination of Secretary  
Resolution Electing Secretary
  - E. Nomination of Assistant Secretary  
Resolution Electing Assistant Secretary
  - F. Resolution Designation Salaries of the Regular and  
Alternate Authority Members
  - G. Resolution Designating the Solicitor for HTMUA
  - H. Resolution Designating the Alternate Solicitor for HTMUA
  - I. Resolution Designating the Labor Counsel for HTMUA
  - J. Resolution Designating the Consulting Engineer for HTMUA
  - K. Resolution Designating Alternate Engineer for HTMUA
  - L. Resolution Designating GIS/Asset Manager Consultant
  - M. Resolution Designating Instrumentation/SCADA Consultant
  - N. Resolution Designating Information Technology Consultant
  - O. Resolution Designating Auditor
  - P. Resolution Designating Regular Meetings – 2023/2024
  - Q. Resolution Designating Established Holidays - 2023/2024
  - R. Resolution Designating Official Publications of the HTMUA
  - S. Resolution Designating Depository of Funds
  - T. Resolution Designating Official Signatures on the Depository Accounts
  - U. Resolution Authorizing Treasurer, Regular Board Members and/or Executive  
Director to Approve Payroll & FSA Funding Transfer Requests
  - V. Resolution Renewing Cash Management Policy
  - W. Chair's Committee Appointments
    - a. Personnel/Administrative Committee
    - b. Policy Committee
    - c. Safety Committee
    - d. Conservation Committee
    - e. Construction Committee
    - f. Operations Committee
    - g. Finance Committee
  - X. Comments from Members



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- Y. Statement from the Chair
7. **ADDITION/DELETION OF LATE AGENDA ITEMS**
  8. **ANNOUNCEMENTS/ SPECIAL PRESENTATIONS/ PUBLIC PARTICIPATION**
  9. **FORMAL ACTION ITEMS**
    - A. Resolution Adopting Revisions to the HTMUA By-Laws
  10. **CONSENT AGENDA ITEMS**
  11. **PERSONNEL**
    - A. Resolution Authorizing the Promotion of Joseph Morton to Grade I Water-Sewer Worker
    - B. Resolution Approving the Executive Director's Vacation Request
  12. **APPROVALS: MEETING MINUTES**
    - A. Regular Session – January 11, 2023
    - B. Executive Session – January 11, 2023
  14. **REPORTS**
    - A. Administrative / Operations
    - B. Solicitor
    - C. Engineer
      1. Well #8 Project
      2. Well #5 Project
      3. 2022 Western Service Area Sewer Lining Project
        - a. Resolution Authorizing Change Order #1 to Mobile Drilling and Video Pipe
      4. Atlantic Avenue Watermain Replacement Project
      5. Customer Service Replacement Pilot Project
      6. Two-Inch Meter Replacement
      7. Crocus Street Water & Sewer Replacement Project
      8. Harding Run Pump & Panel Replacement
      9. Woodlands Pump Station Rehabilitation
    - D. Committee Reports
      1. Construction Committee
      2. Operations Committee
      3. Finance Committee
        - a. Approval of Bills and Payroll
          1. FY 2022-2023 \$627,211.91
          2. Renewal & Replacement Fund \$287,014.64
          3. Developer's Escrow \$62.50
        - b. Authorizing Billing and Balance Adjustments
        - c. Disposal of Assets
      4. Personnel/Administration Committee
      5. Policy Committee
      6. Safety Committee
      7. Conservation Committee
  15. **PUBLIC COMMENTS**



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**16. OLD BUSINESS**

**17. NEW BUSINESS**

**18. REVIEW OF PRIOR RESOLUTIONS**

**A. January 2023 Resolutions**

**19. CONFIRM EXECUTIVE SESSION**

**20. ADJOURNMENT**